

DEPARTMENT OF ENVIRONMENT
APPLICATION FOR A TRAINEE LICENCE



THE ROAD TRAFFIC (NORTHERN IRELAND) ORDER 2007

- NOTES:**
1. After completion, the form should be sent with the fee together with 2 passport size photographs to the Registrar of Approved Driving Instructors, DVA, Balmoral Road, Belfast BT12 6QL.
 2. Information about the licensing arrangements is given in a booklet (ADI 1) which can be obtained from the Registrar or from www.dvani.gov.uk/

(A.) Surname:		Address:			
First Name(s):					
Title: <i>(please delete or if other please state)</i>	Mr.	Mrs.	Miss	Ms.	
Telephone No:					
Date of Birth:				Postcode:	
Have you previously applied for,		(i) a trainee licence		YES	NO
<i>(please tick as appropriate)</i>		(ii) registration		YES	NO

(B). Give the name, address and ADI number of your supervising ADI.

Name	
Address	
ADI Number	
Telephone No.	

PLEASE NOTE

- A school or business address may be given if appropriate,
- The Supervising ADI must sign the declaration at section C,
- The licence is not valid for use from any other address, unless authorised in writing by the Registrar.

(C). DECLARATION BY THE SUPERVISING ADI NAMED IN SECTION B.

Signature of Supervising ADI: _____

I declare that I have read the Booklet ADI.1 and accept the conditions under which any trainee licence is granted.

Date: _____

Have you passed the ADI Part 1 theory test and Part 2 test of driving ability?	YES	NO
If the answer to this question is 'NO' or if you have failed the ADI Part 3 Instructional Ability test on three occasions your application for a licence cannot be considered. <i>(please tick as appropriate)</i>		

PLEASE NOTE

Trainee licences are valid for six months, and apart from very exceptional circumstances you will be granted a total of two licences, **irrespective of the number of times you re-enter the qualifying process**. It is not necessary to hold a trainee licence before you become registered. A trainee licence is a restricted licence and is not an alternative to registration. Under Regulation 19(2)(a) of the Motor Cars (Driving Instruction) Regulations (Northern Ireland) 2004 it states ' where a person applies for a new licence in substitution for a licence held by him and current at date of application, the previous licence shall not expire until the commencement of the new licence'. Therefore, if you wish to apply for a second licence and remain entitled to give instruction for payment or reward, your application must be received by the Agency before the date on which your current licence expires.

